

**F. No 3-1/2020 Desk (MDM)
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
Mid Day Meal Division

**Shastri Bhawan, New Delhi
Dated the 30th June, 2020**

**To
The Additional Chief Secretaries / Principal Secretaries / Secretaries of Education / Nodal
Department for Mid-Day Meal Scheme in all States/UTs**

**Subject: Release of balance of 1st installment of recurring Central Assistance under Mid Day
Meal Scheme**

Madam / Sir,

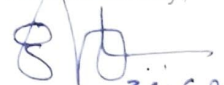
This is to inform that ad-hoc grant @ 25% of the admissible recurring central assistance under Mid-Day Meal Scheme (MDMS) has already been released to the States/UTs, without insisting on information about unspent balance, so as to enable them to ensure smooth and uninterrupted implementation of the scheme. You may be aware that, every year, the balance of the first installment is considered for release after receiving information on component wise unspent balance from the previous year's releases and Utilization Certificate in Form GFR 12-C.

2. In order to enable this Department to release the balance of first installment, the States and UTs are requested to submit proposals for release of balance of 1st installment along with the following documents:

- i) Utilization Certificate for 2019-20 duly countersigned by Secretary (Education / Nodal department for Mid-Day Meal Scheme) as per Form GFR12-C (**Annexure-I**)
- ii) Statement of expenditure (recurring and Flexi component) during 2019-20 (**Annexure-II**)
- iii) Statement of expenditure (non recurring components) during 2019-20 (**Annexure-III**)
- iv) Foodgrains Utilisation during 2019-20 (**Annexure-IV**)
- v) Release of State Share against Ad-hoc release during 2020-21 (**Annexure-V**)

3. The States and UTs are requested to submit proposals and requisite Annexures (I to V) positively by **15th July, 2020**. Scanned copies of these may also be sent by email to concerned Director / Deputy Secretary and Chief Consultant / Senior Consultant / Consultant in MHRD.

Yours faithfully,



(G. Vijaya Bhaskar)

Director (MDM)

Tel. 011-23388641

Copy to:

1. Commissioners / Directors, Mid-Day Meal in all States and UTs.
2. Director (RA), Deputy Secretary (DA)
3. PPS to Joint Secretary (MDM)
4. Under Secretary (AK)/Under Secretary (SA)/ Under Secretary (AD)
5. Section Officers in MDM Division
6. Chief Consultants/Senior Consultants/Consultants in TSG-MDM.

**FORMS
GFR 12 C
[See Rule 239]**

**FORM OF UTILIZATION CERTIFICATE (FOR STATE GOVERNMENTS)
(Where expenditure incurred by Govt. bodies only)**

Sl. No.	Letter No. and date	Amount	Certified that out of Rs of grants sanctioned during the year.....in favour of under the Ministry / Department Letter No. given in the margin and Rs..... on account of unspent balance of the previous year, a sum of Rs.....has been utilized for the propose of for which it was sanctioned and that the balance of Rs.....remaining unutilized at the end of the year has been surrendered to Government (vide No.dated.....) / will be adjusted towards the grants payable during the next year.....

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2
- 3
- 4
- 5

Signature.....

Designation.....

Date.....

PS: The UC shall disclose separately the actual expenditure incurred and loans and advances given to suppliers of stores and assets, to construction agencies and like in accordance with scheme guidelines and in furtherance to the scheme objectives, which do not constitute expenditure at the stage. These shall be treated as utilized grants but allowed to be carried forward.

MID DAY MEAL SCHEME**Expenditure Statement (Recurring components and Flexi component) during the year 2019-20**

State/UT:

(Rs. in lakh)

S. No	Component	Unspent balance as on 01.04.2019		Central Assistance received during 2019-20	Matching contribution released by the State/UT during 2019-20	Total Funds available with the State/UT during 2019-20	Expenditure incurred by the State/UT during 2019-20		Expenditure under Flexi component		Unspent Balance as on 31.03.2020	
		Central Share	State Share				Central Share	State share	Central Share	State share	Central Share	State share
1	2	3	4	5	6	7 = (3+4+5+6)	8	9	10	11	12 = (3+5)-(8+10)	13 = (4+6)-(9+11)
1	Cost of Foodgrain											
2	Cooking Cost											
3	Honorarium to cook-cum-helper											
4	Transportation Cost											
5	MME											
6	Total											

(Signature)

Secretary of the Nodal Department
Government/UT Administration of _____Date: _____

MID DAY MEAL SCHEME
Expenditure Statement (Non-recurring components) during the year 2019-20

State/UT:

(Rs. in lakh)

S. No	Component	Unspent balance as on 01.04.19		Central Assistance received during 2019-20	Matching contribution released by the State/UT during 2019-20	Total Funds available with the State/UT during 2019-20	Expenditure incurred by the State/UT during 2019-20		Unspent balance as on 31.03.2020	
		Central Share	State Share				Central Share	State share	Central Share	State share
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11
1	Kitchen Devices									
2	Construction of Kitchen-cum-store									
3	Repair of Kitchen-cum-store									
4	Total									

(Signature)
Secretary of the Nodal Department
Government/UT Administration of _____

Date: _____

Mid-Day Meal Scheme
FOODGRAINS (PRY & U PRY) during 2019-20

State/UT:

(Figures in MTs)

Sl. No	Food grains	PRIMARY					UPPER PRIMARY				
		Allocation for the year 2019-20	Opening Balance as on 31.3.2020	Lifted from FCI during 2019-20	Aggregate quantity Consumed at School level (2019-20)	Balance* Stock as on 31.3.2020	Allocation for the Year 2019-20	Opening Balance as on 31.3.2020	Lifted from FCI from during 2019-20	Aggregated quantity Consumed at School level (2019-20)	Balance* Stock as on 31.3.2020
1	2	3	4	5	6	7	8	9	10	11	12
1	Rice										
2	Wheat										
Total											

*Include unspent balance at State, District, Block and schools/cooking agencies level at the end of the year.

(Signature)
Secretary of the Nodal Department
Government/UT Administration of _____

Date: _____

MID DAY MEAL SCHEME**Release of Central and State Share (Recurring components) during 2020-21**

State/UT:

(Rs. in lakh)

S. No	Component	Unspent balance as on 01.04.2020		Central Assistance received during 2020-21	Matching contribution released by the State/UT during 2020-21	Total Funds available with the State/UT during 2020-21	Expenditure incurred by the State/UT during 2020-21		Expenditure under Flexi component	
		Central Share	State Share				Central Share	State share	Central Share	State share
1	2	3	4	5	6	7 = (3+4+5+6)	8	9	10	11
1	Cost of Foodgrains									
2	Cooking Cost									
3	Honorarium to cook-cum-helper									
4	Transportation Cost									
5	MME									
6	Total									

(Signature)

Secretary of the Nodal Department
Government/UT Administration of _____

Date: _____